

MT. EPHRAIM PUBLIC SCHOOLS

125 S. Black Horse Pike Mt. Ephraim, NJ 08059 Phone: 856-931-7807
www.mtephraimschools.com

MT. EPHRAIM JOB POSTING

Title: Full-Time Custodian (12 month position)

JOB GOAL: Under the direct supervision of the Facilities Manager performs general cleaning and maintenance in both the Mary Bray and Raymond W. Kershaw school buildings; maintains equipment in functional condition; and provides cleaning and custodial assistance to students, teachers, visitors, and others as necessary in order to provide and maintain a safe, clean, and comfortable school environment.

QUALIFICATIONS

- Knowledge of:
 - Plant operation and maintenance
 - Proper handling of hazardous materials
 - Heating and ventilation
 - Cleaning methods and procedures
- Black Seal Certification or willingness to obtain Black Seal Certification required
- Completion of full Criminal Background and Fingerprinting process at their own expense

RESPONSIBILITIES

- ***Building Security***
 - Opens/closes school buildings each day. Determines, before leaving, that all doors and windows are secured, and all lights, except those left on for safety reasons, are turned off.
- ***Building Maintenance***
 - Keeps building and premises, including sidewalks, driveways, and play areas neat and clean
 - Operates heat, ventilation, and air conditioning systems to provide temperatures appropriate to the season and to ensure economical use of fuel, water, and electricity
 - Cleans and dusts school building spaces; Cleans and sanitizes bathroom fixtures and floors
 - Moves furniture or equipment as required
 - Conducts ongoing program of general maintenance, upkeep and repair, making minor repairs and reporting need for major repairs
- ***Grounds Maintenance***
 - Keeps grounds clean and neat
 - Shovels, plows, salts, and/or sweeps sidewalks, steps, driveways and parking areas as necessary.
 - Performs grounds-keeping chores including grass-cutting, tree-trimming, leaf raking and removal of litter

TERMS OF EMPLOYMENT:

- Twelve month position
- Starting Salary: \$36,000
- Full-time employees are eligible for medical and dental benefits. PERS eligible position. Sick, personal, vacation and bereavement days are provided.
- Reports to Facilities Manager/Superintendent/Principal

HOW TO APPLY: Please forward letters of interest to Dimitrios Martelli-Gusis at dmartelligusis@mtephraimschools.com .Deadline for application **October 31, 2025**
EOE

